

Acceptable Proofs of PhotoID

	NAME OF THE DOCUMENT	REMARKS
1	Passport	Valid on the date transaction. In case of foreign National Valid Visa also needs to be checked.
2	Driving License	DL should be valid and the photograph should be affixed with authentication by issuing authority. Should be accepted as proof only in case of Indian Nationals Should not be accepted as both Identity Proof and Address Proof. Learning license not to be accepted.
3	PAN Card	
4	Voters / Election Card	Photograph should match with that of the beneficiary , name and address should match with details in the to receive form.
5	Bank Passbook issued by existing Scheduled Commercial Banks.	Should contain photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing Bank. The passbook should be signed and stamped with the last entries should not than 3 months old. Should not be accepted as both Identity Proof and Address Proof.
6	Identity cards issued by Govt./ Quasi Govt. departments, Defence, Banks, Public Sector Undertakings and listed Public Limited Companies (at any recognized stock exchanges)	The identity card should be signed and stamped by the employer and the card should contain the signature of the employee and the photograph should be affixed in a manner it bears the stamp of the issuing employer.
7	Member Identity Card	Issued by Professional bodies instituted as per statute like ICAI, ICWAI, ICSI, Bar Council to their members etc. carrying the members name, photograph, signature and registration number. The photograph should be affixed in a manner it bears the stamp of the issuing authority
8	Photo Credit/ Debit Card	Valid cards with photo and signature of the card holder issued by Scheduled Commercial Banks, with copy of the statement of account which is not older than 3 months.
9	Identity/ Social Security cards issued by Central/ State Governments	Should contain signature and photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing authority.
10	Certificate issued by Village Extension Office/ Village Head or equal or higher rank officer	Certificate should contain the Name, Photograph, Signature and Communication address of the applicant, issued either on letter head or under office seal and signature, subject to verification of address by confirmed bank employee other than sourcing executive. The photograph should be affixed in a manner it bears the stamp of the issuing authority.
11	Defence Dependand's Card	Issued by Commanding Officer of Stations Head Quarters and should carry signature and Photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing authority.
12	Ex Service Man Card	Issued by Zilla Sainik Boards and should carry signature and Photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing authority.
13	Photo Social Security Smart Card issued by Central/ State Govts.	The Smart card should carry signature and Photograph of the applicant.
14	Pension payment order/ book/ card issued by State / Central Government of India	The book/ card should carry signature and Photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing authority.
15	Household cards with photograph issued by State Governments	The book/ card should carry signature and Photograph of the applicant. The photograph should be affixed in a manner it bears the stamp of the issuing authority

Acceptable Address Proofs

	Name of the Document	Remarks
1	Valid Passport	Valid on the date of Transaction. In case of foreign National Valid Visa also needs to be checked.
2	Driving License	DL should be valid and the photograph should be affixed with authentication by issuing authority. Should be accepted as proof only in case of Indian Nationals Should not be accepted as both Identity Proof and Address Proof. Learning license not to be accepted.
3	Voter's/ Election Identity card	Photograph should match with that of the beneficiary , name and address should match with details in the to receive form.
4	Credit card statement of scheduled commercial banks	Not older than 3 months, The statement should bear the residential address of the applicant.
5	Mutual Fund Identification Number (MIN) allotment letter	The statement should bear the residential address of the applicant.
6	Demat account statement	The statement should bear the residential address of the applicant
7	Latest utility bills (Electricity, Water, Telephone, Post paid Mobile, Gas Connection	Not older than 3 months. Bill should contain the name, address and consumer/ telephone number of the applicant.
8	Municipal Tax receipt	Not older than 3 months. Receipt should contain the name and address.
9	Ration Card	
10	Original Letter from Housing Society along with copy of share certificate	Only in case of owners subject to verification of address by confirmed Bank employee other than sourcing executive
11	Original Letter issued by Employer	Issued by Central / State Government Departments, PSU, Statutory / Regulatory Authorities / Scheduled Commercial Banks, Public Financial Institutions / Recognised Colleges & Schools and other Academic Institutions / Listed Public Limited Companies
12	Registered Leave & License Agreement along with a utility bill not older than 3 months in the name of the landlord.	In case of unregistered agreement should be notarized,
13	Life Insurance policy accompanied by premium receipt	Premium receipt not older than (i) 3 months for quarterly premium, (ii) 6 months for half yearly premium and 1 year for annual premium.
14	Certificate with Name, Photo and Communication address issued by Village Extension Office/ Village Head or equal or higher rank officer	Issued either on letter head or under office seal and signature, subject to verification of address by confirmed bank employee other than sourcing executive.
15	Domicile Certificate with Name, Photo and Communication address	Issued by District Collector/ Deputy Commissioner/ District Magistrate or equal rank officer.
16	Relationship document – Address proof in the name of father/ mother/ spouse/ blood relative of the applicant	In case the proof of address (any of the above) submitted is in the name of a relative (father/ mother/ spouse/ blood relative), it may be accepted subject to submission of a declaration from the relative that the applicant is a relative and is staying with him/ her.
17	Existing Bank Statement for last 3 months	Not older than 3 months. The Bank statement should be in the issuing Bank Stationary with the stamp and signature of the Bank official.
18	Defence Dependant's Card	Issued by Commanding Officer of Stations Head Quarters
19	Ex Service Man Card	Issued by Zilla Sainik Boards
20	Photo Social Security Smart Card issued by Central/ State Govts.	Photograph, name and address should match with application
21	Pension payment order/ book card issued by State / Central Government of India	Photograph, name and address should match with application
22	Household cards with photograph issued by State Governments	Photograph, name and address should match with application
23	Legislative Council letter certifying for Address proof	Name and address should match with application
24	PAN intimation letter	Name and address should match with application
25	Address proof card issued by India Post	Photograph, name and address should match with application and the card should be valid on the date of application.