



# IndusDirect

# Direct Tax Payments (CBDT) User Manual

### Contents

| INDUSDIRECT INCOME TAX PAYMENTS                                    | 3    |
|--|------|
| Introduction   | 3    |
| Payments Steps Post Challan Generation (Net-Banking Method)        | 3    |
| Income Tax website to IndusInd Bank Portal                         | 3    |
| Redirection to IndusInd Bank Landing Page                          | 3    |
| IndusDirect - Payment Initiation                                   | 4    |
| IndusDirect - Payment Approval on Portal                           | 8    |
| How to Approve transaction(s)                                      | . 12 |
| How to Reject Transaction(s)                                       | . 14 |
| IndusDirect - Payment Approval on Mobile App                       | . 15 |
| Transaction Enquiry on Mobile App                                  | . 17 |
| Payment advice from IndusDirect                                    | . 17 |
| Challan download from income tax website                           | . 19 |
| Sample Payment Challan from Income Tax Website                     | . 20 |
| Abbreviations  | . 20 |
| FAQ (Frequently Asked Questions)                                   | .21  |
| Do and Don't   | .21  |
| Payments Steps Post Challan Generation (NEFT/RTGS Mandate)         | .23  |
| Income Tax website to IndusInd Bank Portal                         | . 23 |
| NEFT/RTGS Mandate Payment Initiation - Maker                       | .24  |
| NEFT/RTGS Mandate Payment Approval – Verifier / Checker / Releaser | . 28 |
| IndusInd Bank Customer Support                                     | . 32 |

### INDUSDIRECT INCOME TAX PAYMENTS

### Introduction

IndusInd Bank is now live with TIN2.0 new Income tax portal. This is an initiative by Income Tax Department of India (ITD) for tax collection, processing, monitoring and accounting of direct taxes through various non-authorized and authorized banks including RBI.

IndusInd Bank has appointed as collecting agency on behalf of government, has done direct integration with TIN, PRAKALP and RBI for collection of taxes via internet banking. Customer will initiate challans from TIN2.0 portal after login with PAN/TAN details, process it by selecting payment mode and complete the payment. Successful Challan will get generated on TIN portal post successful payment.

### Payments Steps Post Challan Generation (Net-Banking Method)

- 1. Income Tax website to IndusInd Bank Portal
- 2. Redirection to IndusInd Bank portal
- 3. Payment Initiation Maker part
- 4. Payment Approval Verifier / Checker / Releaser
- 5. Payment advice from IndusDirect
- 6. Challan download from income tax website

### Income Tax website to IndusInd Bank Portal

To make payment of income tax, please visit official website of income tax (CBDT). Enter the login credentials, after login in, select menu **E-File > E-Pay Tax**. Select appropriate tax payment category. Complete steps in transaction details, in final stage, click on continue to select **Payment Mode – Net-Banking >** Select **IndusInd Bank** 

Click on Continue Submit to Bank button on Income Tax website to redirect to IndusInd Bank Page.

### Redirection to IndusInd Bank Landing Page

In this page, IndusDirect users will click on Corporate Banking menu

### Welcome to IndusInd Bank Net Banking

Explore the most seamless internet banking experience

|            | Retail Banking  |
|------------|---|
| Induswet   | banking transactions with 24+7 availability   |
|            | Vig Toil free: 1880 267 7777  |
|            |   |
|            | Corporate Banking   |
| Indus0MECT | Corporate Banking<br>Industrict Bank's corporate banking portal brings all your banking<br>requirements across Domestic Payments & Trade Services in one place. |

| IndusInd Bank  |
|--|
| Select your IndusInd Bank relationship to<br>proceed further |
| Retail Banking   |
| Corporate Banking  |
|  |

Clicking on Corporate Banking, IndusDirect Login page will load to input login credentials

| IndusInd Bank  |  |   |
|--|--|---|
| Sign In   Log in to your account </th <th><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></th> <th><section-header><section-header><text><text><section-header><text><text></text></text></section-header></text></text></section-header></section-header></th> | <section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header> | <section-header><section-header><text><text><section-header><text><text></text></text></section-header></text></text></section-header></section-header> |
|  |  |   |

### IndusDirect - Payment Initiation

Enter Domain ID, Maker user ID and Password. Select captcha to authenticate as security feature

| IndusInd Bank                                     |  |   |
|---|--|---|
| Sign In<br>Log in to your account                 | Login to Corporate Internet<br>Banking Portal  | Use Virtual keyboard e  |
| Custome in<br>22. 10-10-10<br>Base in<br>& annual | If you are logging in through <b>indusdirect.indusind.com</b><br>for the first time, you will require a new login password.<br>We have emailed your login credentials to your<br>registered email IID from <b>indusdirect[indusind.com</b> . In<br>case you with to raise a new password, please click<br>the "Porgot Login Password" on the screen. If you are<br>an authorizer you will have to reset your transaction | For enhanced security, we strongly encourage you to<br>use our Virtual Keyboard to enter your Customer ID,<br>User Name and Password. Our Virtual keyboard<br>provides an additional online security and eliminates<br>any risk of keystroke logging. You are now browsing in<br>safe mode. |
| ê   | password as well, once you have logged in to the<br>portal. Click here for the user manual.  | How do I use virtual keyboard?<br>Please tick the "Enable Virtual Keyboard" box for your<br>Virtual Keypad to appear.   |
| Tim not a robot                                   | Please read the Terms and Conditions carefully before<br>using industed Bank's Corporate Internet Banking<br>Services and provide your consent.<br>Click here to read Terms & Conditions   | You can use the virtual keypoid as a regular keyboard.<br>Move you mouse on the keypoid characters and click to<br>select each character. Use the Copy Buttons for capital<br>letters and the back button to delete characters.   |
| Cry Forgot Login Password?                        |  |   |
|   |  |   |

If you are making tax payment of other than registered PAN/TAN with IndusInd Bank, following message will appear. Please click on relevent button to proceed.

| IndusInd Bank     |   | Welcome II and an and an another and an |
|-------------------|---|---|
| 🖉 Payment Details | Payment Confirmation  | Payment Summary                         |
|                   | Visur Account No:       Majour Head       Merchant Name       Tan Id:       No:       Yes:       Amount:       CRN No:       22110200001114       PAN/TAN:       ZXMMERS       Assessment Year:       2023-24       Remarks for Transaction |   |

For security purpose PAN and user ID details are masked in screenshot here.

Please select correct Debit account number from drop down box for debiting the transaction from respective account. Maker can put remarks for reference.

| Available Ba           | ance : 0 Effe               | ctive Available Balance : 0 |            |
|------------------------|-----------------------------|-----------------------------|------------|
| Your Account No :      | 20.002.12005 (Abrilding     | BACCHAN)                    | •          |
| Majour Head :          | 0020                        |                             |            |
| Minor Head :           | 100                         |                             |            |
| Merchant Name :        | TIN2                        |                             |            |
| Txn Id :               | 221102170000033             |                             |            |
| Amount :               | 30000                       | see breakun                 |            |
| CRN No                 | 22110200001114              | See Breakap                 |            |
| PAN/TAN :              | 200001010                   |                             |            |
| Assesment Year :       | 2023-24                     |                             |            |
| Remarks for Transactio | n Customer Test Transactio  | on                          | ,          |
|                        |                             |                             | //         |
| I accept Terms & C     | onditions for E-tax Payment | through IndusDirect         |            |
|                        |                             | Reset Cance                 | el Proceed |
|                        |                             |                             |            |

For security purpose PAN and account number details are masked in screenshot here.

Clicking on See Breakup text will show you amount breakup received from Income tax website

| nount :       |      | 30000     | see bre | akup 🔺       |            |
|---------------|------|-----------|---------|--------------|------------|
| Basic Amount: | 1234 | Surcharge | : 5679  | Education of | ess : 1245 |
| Interest:     | 4578 | Penalty:  | 6000    | Others:      | 11264      |

Click on Proceed to review the transaction details

| usInd Bank          |                         |                           |               |      |         | Welcome         | • |
|---------------------|-------------------------|---------------------------|---------------|------|---------|-----------------|---|
| 🔗 Payment Details - |                         | 🔗 Payment C               | onfirmation   |      |         | Payment Summary |   |
|                     | Majour Head :           | 0020                      |               |      |         |                 |   |
|                     | Minor Head :            | 100                       |               |      |         |                 |   |
|                     | Account No :            | 20                        | JACCHAN)      | ÷    |         |                 |   |
|                     | Merchant Name           | TIN2                      |               |      |         |                 |   |
|                     | Txn Id                  | 2211021700                |               |      |         |                 |   |
|                     | Amount                  | 30000                     | see breakup 👻 |      |         |                 |   |
|                     | CRN No:                 | 22110200000000            |               |      |         |                 |   |
|                     | PAN/TAN:                |                           |               |      |         |                 |   |
|                     | Assessment Year:        | 2023-24                   |               |      |         |                 |   |
|                     | Remarks for Transaction | Customer Test Transaction | Å             |      |         |                 |   |
|                     |                         |                           |               | Back | Confirm |                 |   |
|                     |                         |                           |               |      |         | -               |   |

Click on **Confirm** button to submit the transaction for approval

Please do not close the browser in between. Page will auto-redirect to Income tax portal for transaction update as **Awaiting confirmation from bank** 

| IndusInd Bank     |  | Welcome II      |
|-------------------|--|-----------------|
| 🥏 Payment Details | Payment Confirmation   | Payment Summary |
|                   | Transaction initiated successfully with transaction Ref No : DKBBD:<br>Please do not close the browser , You will be redirect to income Tax Portal in 9 seconds. |                 |
|                   | Print Back   |                 |
|                   |  |                 |

Maker can download and print Payment advice with latest status from IndusDirect Portal end as well as from menu **Statutory Menu > CBDT > Acknowledgement**.

| 😌 etx | outblank - Google Chrome                    |  |  |   |   |               |             |                                | -     |                     | ×  |
|-------|---|--|--|---|---|---------------|-------------|--------------------------------|-------|---------------------|----|
| œ۰    | boutblank                                   |  |  |   |   | _             |             |                                |       |                     |    |
| Г     |   |  |  |   | IndusInd Bank   | Print         |             | 1 page                         |       |                     | ŕ  |
|       |   | CEDT Payment Adv   | AGH ABHISHEK AMITNEH BACCHAN                   |   |   | Destination   | Save as PDF |                                | k     |                     |    |
| -     | CBDT  | Mager Head   | 0620<br>100                                    |   |   | Pages         | All         |                                |       | _                   |    |
|       | Name of Assesse                             | Description<br>Basic Tax<br>Surpharges<br>Education Cases                                      | Amount<br># 1234<br># 1275<br># 1222           | Assessment pear<br>Date Account No.<br>Tran. Status<br>Tran. Status | 2023-24<br>ECOCOCCOCCOUNTER<br>Panding<br>EDEVELOPTION IN | Pages per sho | et 1        |                                |       |                     |    |
|       | PAN<br>Major Head                           | Faculty<br>Offices<br>Internet<br>Total  | F 1000<br>F 1034<br>F 2010<br>F 2000           | Deter Date<br>TRN<br>Tran Raf No.                                   | 1700 00000 014<br>Carllenge Constant                      | Margins       | Default     |                                |       |                     |    |
|       | Minor Head                                  | Amount in Hanks Thaty Transant I<br>Installed By<br>Valented By<br>Approved By<br>Retrieved By | Dely   |   |   | Options       | Background  | graphics                       |       |                     |    |
|       | Description<br>Basic Tax<br>Surcharge       | Dackather Tha la spiller generate  | (Peynent Adrias, To Barrised Hell Owline, rega | al you to stat 1943 I shoat and                                     | -   |               |             |                                |       |                     |    |
|       | Education Cess<br>Penalty                   |  |  |   |   |               |             |                                |       |                     |    |
|       | Interest<br>Total                           |  |  |   |   |               |             |                                |       |                     |    |
|       | Amount in Words: Thi                        |  |  |   |   |               |             |                                |       |                     |    |
|       | Initiated By a<br>Verifed By<br>Approved By |  |  |   |   |               | Save        | Cancel                         |       |                     |    |
|       | Released By                                 |  |  |   |   |               |             |                                |       |                     |    |
|       | ନ 🛱 📀                                       | 🧠 🔳 🙆  | 0 🌾 💁  | 🔳 🥥   | ø   |               | Des         | nop <sup>™</sup> ∧ <b>10</b> A | 40 NG | 18-02<br>12-11-2022 | Ω. |

User can check the status of challan from Income tax website in same E-Pay Tax menu > Generated Challan tab.

| Saved Drafts   | Generated Challans | Payment History |           |             |                               |          |
|----------------|--------------------|-----------------|-----------|-------------|-------------------------------|----------|
|                |                    |                 |           |             | Ŧ                             | Filter   |
| CRN            | Type of Payment    | Assessment Year | Amount(₹) | Mode        | Status                        | Ci       |
| 22110200001114 | Advance Tax(100)   | 2023-24         | 30000     | Net Banking | Awaiting Bank<br>Confirmation | 00<br>15 |

#### IndusDirect - Payment Approval on Portal

There are different roles in IndusDirect portal and Mobile app for users.

Verifier, Checker, Releaser as per your role defined in workflow, transaction will be visible in IndusDirect portal

These users will login IndusDirect Portal via web browser using **IndusInd bank > Corporate > Login** or using below link - <u>https://indusdirect.indusind.com/indusdirect/auth</u>



On IndusDirect Portal below, Click on continue button, Domain ID, User ID and Password will be asked to authenticate







#### Login to Corporate Internet Banking Portal

If you are logging in through industivect.indusind.com for the first time, you will require a new login password. We have emailed your login cedentials to your registered email ID from industivectigindusind.com. In case you wish to raise a new password, paese click the "Forgot Login Password" on the screen. If you are an authorizer you will have to reset your transaction password as well, once you have logged in to the portal. Click here for the user manual.

#### **Terms & Conditions**

Please read the Terms and Conditions carefully before using indusind Bank's Corporate Internet Banking Services and provide your consent.

**Click here to read Terms & Conditions** 

# Use Virtual keyboard for enhanced security

For enhanced security, we strongly encourage you to use our Virtual Keyboard to enter your Customer ID, User Name and Password. Our Virtual keyboard provides an additional online security and eliminates any risk of keystroke logging. You are now browsing in safe mode.

#### How do I use virtual keyboard?

Please tick the 'Enable Virtual Keyboard' box for your Virtual Keypad to appear.

You can use the virtual keypad as a regular keyboard. Move you mouse on the keypad characters and click to select each character. Use the Caps Buttons for capital letters and the back button to delete characters. Click on Login Button to continue login in IndusDirect website > Click on IndusDirect Go to Application for Next page

| ≡ | ndusInd Bank         | Ō Last Login: Wed Nov 02 2022 11:38:3 | 6 📌 Welcome !! |  |
|---|----------------------|---------------------------------------|----------------|--|
| 5 | Dashboard            |                                       |                |  |
| : | Profile              | IndusDIRECT                           |                |  |
| ۵ | Change Password      | Payment & Account<br>Services         |                |  |
| ٩ | Transaction Password | Go to Application                     |                |  |
| 0 | Dispute Resolution 🗸 |                                       |                |  |
| € | Log out              |                                       |                |  |

| IndusInd Bank  | Indus Direct  | Welcome,<br>02-Nov-2022   18:23 Home Logout   |
|--|---|---|
| Account Payments Administration Reports Positive Pay ET  | ax Statutory Payment Settings   |   |
| ⊗ Last successful Login on   | ⊗ Alerts  | ③ IMPORTANT NOTICE  |
| 02 November 2022 , 11:38:51  | Dear Customer,  | Do not divulge your e-Banking id and password details<br>with anyone. Also remember not to submit these details<br>on any third party website |
|  | We are pleased to inform you that effective today 15<br>December 2020, you can initiate NEET transactions 24x7  |   |
| We are pleased to inform you that Salary Payments /<br>Bulk Transfers via RTGS, NEFT, Internal Transfer and                            | on IndusDirect.   | our corporate mobile banking App- IndusDirect, available  |
| IMPS can be processed seamlessly via IndusDirect<br>without compromising the confidentiality of the<br>payments.                       | Note: The below NEFT limits that stand applicable for<br>NEFT transactions processed post 7.30 pm on weekdays<br>and public holidays. Transactions beyond the prescribed  | click here, to learn more about the app features, & activation process  |
| Salary Transfers: Please click here for " <u>User Manual</u> "<br>and " <u>File Format Specifications</u> "                            | limit will be warehoused and processed on the next working day.   | In case of any queries please write to us on:<br><u>idcsupport@indusind.com</u><br>Tolifree: 1800 2660 616 (9:30 AM to 7:00 PM on all         |
| Bulk Transfers: Please click here for - Beneficiary<br>Addition: " <u>User Manual</u> " and " <u>File Format</u>                       | Maximum Per Transaction Limit: INR 25,00,000  | Business days)  |
| Specifications ,<br>Bulk Transaction Upload: "User Manual" and "File<br>Format Specifications" and "Simplified File<br>Specifications" | For any further assistance, please write to<br>idcsupport@indusind.com  |   |
| apecilications   | Assuring you of our best services at all times.   |   |
| The cut off timings for different payment types are as<br>below:   | Warm Regards,<br>Indusind Bank Ltd  |   |
| Salary Payments:<br>IMPS & Internal Transfer : 24 X 7  |   |   |
| NEFT : 5.00 p.m.<br>RTGS : 5.00 p.m.   | "Please be informed, there is a downtime scheduled in<br>Indus Direct on Thursday, 11th April 2019 from 07:00PM<br>(IST) till 10:00PM (IST) for maintenance activity. During<br>the inform Indue Direct earth util act he available for |   |
|  | Copyright @ 2017 IndusInd Bank. All Rights Reserved.   Version 14   |   |

Select Payments > Authorisation > Authorise Payments

| Inc     | dusInd      | Bank                             |             |               |      |                   | Indus Direct                    |
|---------|-------------|----------------------------------|-------------|---------------|------|-------------------|---------------------------------|
| Account | Payments    | Administration                   | Reports     | Positive Pay  | ETax | Statutory Payment | Settings                        |
|         | Authorisati | on Authorise Pay                 | yments      |               |      | _                 |                                 |
|         | > Last suc  | File Level Aut                   | thorisation |               |      | Alerts            |                                 |
|         | 02 Novemb   | er 2 <mark>022 ; 11.36.51</mark> | l           | _             |      |                   |                                 |
|         |             |                                  |             |               |      | Dear Customer,    |                                 |
|         |             |                                  |             |               |      | We are pleased    | to inform you that effective    |
|         | We are ple  | ased to inform y                 | ou that S   | alary Payment | s /  | on IndusDirect    | , you can initiate NET T transa |

Pending current date transactions will be visible to verifier / checker / releaser by default.

| indusind Bank  |   |  |   | Indus L  | Direct              | Wek  | come, 03  | Nov-2022             | 09:38 🚨 🚨  | e<br>ma  |  |
|--|---|--|---|--|---------------------|--|---|----------------------|--|--|--|
| unt Payments Administrati  | on Reports Posit  | ive Pay ETax   | Statutory Paym  | nent Settings  |                     |  |   |                      |  |  |  |
| Texas and in a Database  |   |  |   |  |                     |  |   |                      |  |  |  |
| Transaction Desails  |   |  |   |  |                     |  |   |                      |  |  |  |
| Transaction Type *   | Non-BBPS  | Transactions   | O BBPS Trans  | lactions   |                     |  |   |                      |  |  |  |
| Tran Ref #   |   |  |   |  |                     |  |   |                      |  |  |  |
| Payment Mode   | - ALL   |  | *   |  |                     |  |   |                      |  |  |  |
| Transaction Date(From) *   | 01-Oct-2022   |  |   |  |                     |  |   |                      |  |  |  |
| Transaction Date(To) *   | 03-Nov-2022   |  |   |  |                     |  |   |                      |  |  |  |
| Amount   | -Select 🕶   | 0.00   |   |  |                     |  |   |                      |  |  |  |
|  |   |  |   | earch Authorise  | Clear Reject        |  |   |                      |  |  |  |
|  |   |  | _   |  |                     |  |   |                      |  |  |  |
|  | 10 Decosts from   | dill Salachi   | d Transactions :  | . 0  | Selected Transactio | inte Amount 1  |   | 0.00                 |  |  |  |
|  | 10 Records foun   | dill Selecte   | ed Transactions >   | . 0  | Selected Transactio | n's Amount >   |   | 0.00                 |  |  |  |
| True Bet # Deviliaire  | 10 Records foun   | dill Selecte   | ed Transactions >   | - 0  | Selected Transactio | n's Amount >   | Status 1  | 0.00                 | Toon Date & Tone   | Value Date   | Debr   |
| Tran Ref # Denificiar  | 10 Records four   | Amount (NII)   | ed Transactions >   | . 0<br>Dentificiary AC Numbe   | Selected Transactio | Payment Mode   | Status F  | 0.00<br>Vertormed Dy | Tran Date & Time<br>02-Nov-2022 18 02 41   | Value Dule<br>02-11-2022   | Debi   |
| Youn Ref # Denifician     Contraction     Contraction     Contraction     Contraction     Contraction  | 10 Records four Name Cust Ref # (507) 22  | Amount (NII)   | Debit AC Number   | - O<br>Denificiary A.C. Numbe  | Selected Transactio | Payment Mode   | Status F<br>Neur  | 0.00<br>Verformed By | Tran Date & Time<br>024/ov-2022 18 02 48<br>034/ov-2022 09 17 12   | Value Date<br>02-11-2022<br>03-11-2022   | Debi<br>Pf1<br>Pf1   |
| Tran Ref # Dentificiar<br>Destinations<br>Destinations<br>Destinations<br>Destinations<br>Destinations<br>Destinations<br>Destinations<br>Destinations<br>Destinations   | 10 Records four<br>Name Cust Ref #<br>(807) 224<br>(807) 22 4<br>(807) 22 | Amount (NNR)         I           1         30000.00         1           1         12300.00         1           2         40500.00         1  | Debit A/C Number  | - O  | Selected Transactio | Payment Mode<br>CBDT<br>CBDT<br>CBDT   | Status P<br>New<br>New<br>New   | 0.00<br>Netformed Dy | Tran Date & Tame<br>02-Hov-2022 18-02-41<br>03-Hov-2022 09-17-12<br>03-Hov-2022 09-22-40   | Value Date<br>02-11-2022<br>03-11-2022<br>03-11-2022   | Debit<br>PfT<br>PfT<br>PfT   |
| True Ref # Dentifican  | 10 Records four<br>Name Cust Ref #<br>C807) 224<br>C807) 22 4<br>C807) 22 | Selecte           Amount (NIS)           1         30000.00           1         12300.00           2         465500.00           5         75969.00  | ed Transactions :<br>Debit A/C Number   | - 0<br>Dentliciary A/C Wambe   | Selected Transactio | Payment Mode<br>CBDT<br>CBDT<br>CBDT<br>CBDT   | Status P<br>New<br>New<br>New   | 0.00<br>Automed By   | Tran Date & Time<br>02-Nov-2022 18 02 41<br>05-Nov-2022 09 17 12<br>03-Nov-2022 09 22 40<br>25-Oct-2022 15 50 14   | Value Date<br>02-11-2022<br>03-11-2022<br>03-11-2022<br>25-10-2022   | Debi<br>Pf1<br>Pf1<br>Pf1<br>Pf1   |
| Trans Borf #         Description           CX2000000000000000000000000000000000000   | 10 Records four<br>Name Cust list #<br>6607) 224<br>6607) 22 monotonic<br>6607) 22 monotonic<br>6607) 22 monotonic<br>6607) 22 monotonic  | Amound (NIC)  Am   | ed Transactions :<br>Debit AC Number  | - 0<br>Dentificiary A/C Numbe  | Selected Transactio | Payment Mode<br>C6DT<br>C6DT<br>C6DT<br>C6DT<br>C6DT<br>C6DT                                 | Status P<br>New<br>New<br>New<br>New<br>New                                     | 0.00                 | Tran Cole & Time<br>02-Hov-2022 10:02:45<br>03-Hov-2022 09:17:12<br>03-Hov-2022 09:22:40<br>25-Och-2022 15:50:14<br>03-Hov-2022 09:24:57   | Value Date<br>02-11-2022<br>03-11-2022<br>03-11-2022<br>25-16-2022<br>03-11-2022   | Debi<br>PfT<br>PfT<br>PfT<br>PfT   |
| Trans Borf #         Description           0220000000000000000000000000000000000   | 10 Records four<br>Name Cast list 8<br>C607) 224<br>C607) 22 monotonic<br>C607) 22 monotonic  | Amount (NII)<br>Amount (NII)<br>1 2300.00<br>1 12300.00<br>1 40000.00<br>1 5560.00<br>1 237.00<br>1 6.00<br>1 6.00   | Debt AC Number  | - 0<br>Denticiary A.Y. Numbe   | Selected Transactio | Payment Mode<br>C8DT<br>C8DT<br>C8DT<br>C8DT<br>C8DT<br>C8DT<br>C8DT<br>C8DT                 | Status /<br>New<br>New<br>New<br>New<br>New<br>New                              | 0.00                 | Tran Date & Time<br>02-Hov-2022 10 02 41<br>03-Hov-2022 09 17 12<br>03-Hov-2022 09 22 40<br>25-Oct-2022 15 50 14<br>03-Hov-2022 09 24 57<br>06-Oct-2022 12 54 16   | Value Date<br>02-11-2022<br>03-11-2022<br>03-11-2022<br>25-10-3022<br>03-11-2022<br>06-10-3022   | Debit<br>PfT<br>PfT<br>PfT<br>PfT<br>PfT<br>PfT  |
| Trans Ref #         Description           0220000000000000000000000000000000000  | 10 Records foun           Name         Cust Ref 8           CE01         2:248888888           CE01         2:248888888           CE01         2:248888888           CE01         2:2488888888           CE01         2:2488888888           CE01         2:2488888888           CE01         2:2488888888           CE01         2:248888888           CE01         2:248888888           CE01         2:248888888   | Selecte           Amount (%)           1 30000 00           1 12300 00           2 46000 00           2 3000 00           2 3000 00           2 46000 00           2 3000 00           4 6000 00           5 4600 00           6 4600 00           6 4600 00           6 4600 00   | Debt AC Number  | - 0<br>Denoticióny ACC Number<br>22 Holesson   | Selected Transactio | Payment Mode<br>CBDT<br>CBDT<br>CBDT<br>CBDT<br>CBDT<br>CBDT<br>CBDT<br>NEFT<br>NEFT         | Status 9<br>New<br>New<br>New<br>New<br>New<br>New<br>New                       | vertormed By         | Tran Dole & Time<br>023/00v-2022 16 02 41<br>033/00v-2022 06 17 12<br>034/00v-2022 09 22 40<br>25-063-2022 15 56 14<br>03-76/v-2022 09 24 57<br>06-063-2022 12 54 16<br>06-063-2022 14 56 15                       | Value Date<br>02-11-2022<br>03-11-2022<br>03-11-2022<br>25-10-2022<br>03-11-2022<br>06-10-2022<br>06-10-2022                             | Debi<br>PfT<br>PfT<br>PfT<br>PfT<br>PfT<br>PfT<br>PfT  |
|  | 10 Records foun           Name         Cast list #           CED1         22           CED2         24  | Selecte           Amount (%)           1 30000 00           1 12300 00           1 12300 00           2 30500 00           2 30500 00           2 30500 00           4 5500 00           6 400           6 400           6 400           6 500   | ed Transactions ><br>Debt AC Number<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Internet<br>Intere | - 0<br>Demoklary AC Number<br>2219<br>2219   | Selected Transactio | Prevenent Mode<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>NEFT<br>NEFT       | Status F<br>New<br>New<br>New<br>New<br>New<br>New<br>New<br>New<br>New         | 0.00                 | Trust Date & Time<br>03-How-2022 16 62 41<br>03-How-2022 09 17 42<br>03-How-2022 09 22 40<br>25-Oct-2022 15 50 14<br>03-How-2022 09 24 57<br>06-Oct-2022 12 54 16<br>16-Oct-2022 14 56 13<br>16-Oct-2022 14 56 13  | Value Gale<br>62-11-2022<br>03-11-2022<br>03-11-2022<br>03-11-2022<br>06-10-2022<br>06-10-2022<br>16-10-2022<br>16-10-2022               | Detail           PF1           PF1 |
| Trans Start #         Development           Cr22amanamanane         Overd Tars           Cr22amanamanane         Overd Tars           Cr24amanamanane         TD           Cr24amanamanane         TD           Cr24amanamanane         TD           Cr24amanamanane         TD           Cr24amanamanane         TD | 10 Records four           Name         Cast field #           6801         228           6801         228           6802         228           6803         228           6804         228           6805         228           6805         228           6805         228           6805         228           6805         228           6805         228           6805         228           6805         228           6805         228           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218           6805         218   | CHI Selecte<br>Amount (NI)<br>1 3000.00<br>1 12300.00<br>2 45590.00<br>2 5590.00<br>3 5590.00<br>4 5590.00<br>4 5590.00<br>5 6.00<br>5 6.00<br>6 5500.00<br>5 5500.00 | ed Transactions ><br>Debt AC Number<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1<br>1  | <ul> <li>O</li> <li>Dentificiary AC: Number</li> <li>2210</li> <li>2210</li> <li>2210</li> </ul> | Selected Transactio | Payment Mode<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>CRDT<br>NEFT<br>NEFT<br>CRDT | Station 7<br>New<br>New<br>New<br>New<br>New<br>New<br>New<br>New<br>New<br>New | 0.00                 | Tran Orde & Time<br>02-Nov-2022 18 02 41<br>05 Nov-2022 09 17 12<br>05 Nov-2022 09 27 45<br>25 -06-2022 19 55 81 4<br>05 Nov-2022 09 24 57<br>06 -06-2022 12 54 95<br>06 -06-2022 14 58 13<br>15 -06-2022 16 90 26 | Volue Date<br>02-11-2022<br>03-11-2022<br>03-11-2022<br>05-10-2022<br>05-10-2022<br>06-10-2022<br>16-10-2022<br>25-10-2022<br>25-10-2022 | Debit<br>Prin<br>Prin<br>Prin<br>Prin<br>Prin<br>Prin<br>Prin<br>Prin  |

If Transaction is submitted by maker few days back, accordingly select the date range to see pending CBDT transactions.

Please note Income tax transactions to be approved within **15 days** from challan generation date.

User can filter transactions using below fields

Payment mode – CBDT

**Transaction Date** – This date when maker has initiated transaction in IndusDirect Website for approval.

Amount – If you know amount range, enter amount

| IndusInd Bank                          |   | Indus Direc                                | v v                              | elcome, 03-Nov-2022   09:38    | Hime Logist                 |
|--|---|--|----------------------------------|--------------------------------|-----------------------------|
| Account Payments Administration        | Reports Positive Pay ETax   | Statutory Payment Settings                 |                                  |                                |                             |
| Transaction Details                    |   |  |                                  |                                |                             |
| Transaction Type *                     | Non-BBPS Transactions   | O BBPS Transactions O ETax                 |                                  |                                |                             |
| Tran Ref #                             |   |  |                                  |                                |                             |
| Payment Mode                           | CBDT  | v  |                                  |                                |                             |
| Transaction Date(From) *               | 01-Oct-2022   |  |                                  |                                |                             |
| Transaction Date(To) *                 | 03-Nov-2022   | =  |                                  |                                |                             |
| Amount                                 | >= ¥ 4,000.00   |  |                                  |                                |                             |
|  |   | Search Authorise Clear                     | Reject                           |                                |                             |
|  | 4 Records foundIII Selecte  | d Transactions > 0                         | Selected Transaction's Amount :- | 0                              |                             |
| Two Ball                               | Cont Data Amount Diffs  | Cold of Number Restriction of Streton      | and Rome Downwelling Distance    | Andrewed Bro. Tone Date & Tone | Marco Dates Date & La Marco |
| Destination Provide Constitution (CEO) | <ol> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z21102888888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z2110288888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z211028888888</li> <li>Z21102888888</li> <li>Z21102888888</li> <li>Z21102888888</li> <li>Z21102888888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z211028888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z2110288888</li> <li>Z211028888</li> <li>Z2110288888<!--</td--><td>2010/honored</td><td>CEOT New</td><td>wind 02-Nov-2022 18:02:41</td><td>02-11-2022 Pf</td></li></ol> | 2010/honored                               | CEOT New                         | wind 02-Nov-2022 18:02:41      | 02-11-2022 Pf               |
| Cred Tax (CEC                          | T) 221102200000 12300.00  | 201000000000                               | CEDT New a                       | evind 03-Nov-2022 09:17:12     | 03-11-2022 PTTT             |
| Direct Tax (C60                        | 7) 22110220444499 468899.00   | 20044-000-000                              | CBOT New 4                       | ervind 03-Nov-2022 09:22:40    | 03-11-2022 P****            |
| C Deed Tax (C60                        | T) 22102000000 75069.00   | 654444477777                               | CBOT New a                       | evind 25-Oct-2022 15:50:14     | 25-10-2022 PI               |
|  |   |  |                                  |                                |                             |
|  |   |  |                                  |                                |                             |
|  |   |  |                                  |                                |                             |
|  |   |  |                                  |                                |                             |
|  |   | Copyright © 2017 Indusind Bank, All Rights | Reserved.   Version 14           |                                |                             |

### How to Approve transaction(s)

if you want to see transaction breakup details click on **Transaction Reference Number** to see details received from Income Tax Website

| Transaction Details                           |                   |                     |              |                   |                       |              |      |
|---|-------------------|---------------------|--------------|-------------------|-----------------------|--------------|------|
| Transaction Type *                            |                   | Non-BBPS Transition | ansactions   | O BBPS Transac    | tions O ETax          |              |      |
| Tran Ref #                                    | 0                 |                     |              |                   |                       |              |      |
| Payment Mode                                  |                   | ALL                 |              | ~                 |                       |              |      |
| Transaction Date(From)                        | -                 | 3-Nov-2022          |              |                   |                       |              |      |
| Transaction Date(To) *                        | 0                 | 3-Nov-2022          |              |                   |                       |              |      |
| Amount  |                   | -Select 🗸           |              |                   |                       |              |      |
|   |                   |                     |              | Sea               | rch Authorise (       | Clear Reject |      |
|   | 3                 | Records found!!!    | Selecter     | d Transactions :- | 1                     | Selecte      | d Tr |
|   |                   |                     |              |                   |                       |              |      |
| Tran Ref # E                                  | Senificiary Name  | Cust Ref #          | Amount (INR) | Debit A/C Number  | Benificiary A/C Numbe | er Bank Name | P    |
| D <u>D 0000000000000000000000000000000000</u> | Direct Tax (CBDT) | 2214000000004       | 12300.00     | 200000000000      |                       |              | С    |
|   | Direct Tax (CBDT) | 2211000000002       | 468890.00    | 20                |                       |              | C    |
| -   |                   |                     |              |                   |                       |              | 0    |

| Auth  | norise Payme | nt      |      |           |   |  |  |  |  |  |
|-------|--------------|---------|------|-----------|---|--|--|--|--|--|
| CBD   | OT Payment ( | Details |      |           |   |  |  |  |  |  |
| Tran  | n Ref #      |         | DHB  |           | 5 |  |  |  |  |  |
| Sou   | rce Account  |         | 2010 |           |   |  |  |  |  |  |
| Crea  | dit Account  |         |      |           |   |  |  |  |  |  |
| Majo  | our Head     |         | 0032 | 2         |   |  |  |  |  |  |
| Mino  | or Head      |         | 400  |           |   |  |  |  |  |  |
| Mer   | chant Name   |         | TIN2 | 2         |   |  |  |  |  |  |
| CRM   | NO NO        |         | 221  | 000000003 |   |  |  |  |  |  |
| PAN   | I/TAN        |         |      |           |   |  |  |  |  |  |
| Asse  | esment Year  |         | 2019 | 9-20      |   |  |  |  |  |  |
| Rem   | narks        |         |      |           |   |  |  |  |  |  |
| Amo   | ount Break U | p       |      |           |   |  |  |  |  |  |
| Basi  | ic Amount    |         | 12   |           |   |  |  |  |  |  |
| Surd  | charge       |         | 23   |           |   |  |  |  |  |  |
| Edu   | cation Cess  |         | 34   |           |   |  |  |  |  |  |
| Inter | rest         |         | 45   |           |   |  |  |  |  |  |
| Pen   | alty         |         | 56   |           |   |  |  |  |  |  |
| Othe  | er           |         | 67   |           |   |  |  |  |  |  |
| Tota  | I Amount     |         | 237  |           |   |  |  |  |  |  |

Click on **Back** to return to Pending transaction list.

Select the checkbox(s) against multiple transaction(s) if user want to approve multiple. Click on **Authorise** button to approve

| IndusInd Bank                   |                      |             |                    | Indus Dir              | rect        |                 | ľ      | Welcome, I<br>03 | Nov-2  |  |  |
|---------------------------------|----------------------|-------------|--------------------|------------------------|-------------|-----------------|--------|------------------|--------|--|--|
| Account Payments Administration | Reports Positive Pa  | / ETax      | Statutory Payment  | Settings               |             |                 |        |                  |        |  |  |
| Transaction Dotails             |                      |             |                    |                        |             |                 |        |                  |        |  |  |
| Transaction Details             | Non PRDS Tran        | actions     |                    |                        |             |                 |        |                  |        |  |  |
| Transaction Type *              | INON-BEPS Trans      | acuons      | O BBPS Transacu    |                        |             |                 |        |                  |        |  |  |
| Tran Ref#                       | ran Ref #            |             |                    |                        |             |                 |        |                  |        |  |  |
| Payment Mode                    | ALL                  |             | ~                  |                        |             |                 |        |                  |        |  |  |
| Transaction Date(From) *        | 03-Nov-2022          |             |                    |                        |             |                 |        |                  |        |  |  |
| Transaction Date(To) *          | 03-Nov-2022          |             | <b>=</b>           |                        |             |                 |        |                  |        |  |  |
| Amount                          | Select 🗸             |             |                    |                        |             |                 |        |                  |        |  |  |
|                                 |                      |             | Searc              | h Authorise C          | lear Reject |                 |        |                  |        |  |  |
|                                 | 3 Records foundIII   | Selecte     | ed Transactions :- | 2                      | Selected    | Transaction's A | Amount | - 125            | 37.00  |  |  |
|                                 |                      |             |                    |                        |             |                 |        |                  |        |  |  |
| Tran Ref # Benificiary Na       | me Cust Ref # A      | mount (INR) | Debit A/C Number   | Benificiary A/C Number | r Bank Name | Payment Mode    | Status | Performed Dy     | Tran D |  |  |
| Direct Tax (CB                  | OT) 2211030000000 12 | 2300.00     | 201000110005       |                        |             | CBDT            | Neur   | ar               | 03-Nov |  |  |
| Differences                     | DT) 22700000000 4    | 68890.00    | 200001000100       |                        |             | CBDT            | New    | a                | 03-Nov |  |  |
| Direct Tax (CB                  | DT) 227709000000 2   | 37.00       | 20000000000        |                        |             | CBDT            | New    | a                | 03-Nov |  |  |

| Tr | ansaction Date(From | m)*  | 03-Nov-2022        | _                            |  |  |              |         |               |  |
|----|---------------------|--|--------------------|------------------------------|--|--|--------------|---------|---------------|--|
| Tr | ansaction Date(To)  | - 1  | 03-Nov-2022        |                              | Confirm  |  |              |         |               |  |
| An | Amount              |  | Select V           |                              | Total 1 transaction(s) of value INR 237.00 being Authorized Are you sure<br>you want to proceed? |  |              |         |               |  |
|    |                     | 3  | Records found!     |                              |  |  |              |         | t>            |  |
|    |                     |  |                    |                              |  |  | OK           | Cancel  | _             |  |
| -  | Tran Ref #          | Denificiary Name   | Cust Ref #         | Amou                         |  |  |              |         | 2             |  |
|    | Tran Ref #          | Denificiary Name<br>Direct Tax (CBDT)                      | Cent Ref #         | Amou<br>12300.00             | 2010000000   |  | CBOT         | New     | -             |  |
|    | Tran Ref #          | Denificiary Name<br>Direct Tax (C8DT)<br>Direct Tax (C8DT) | Cust Ref #<br>2211 | Amou<br>12300.00<br>450090.0 | 0 200000000000000000000000000000000000   |  | C807<br>C807 | New New | 5<br>20<br>20 |  |

System will ask for confirmation and then ask Transaction password and SMS OTP for authentication

| Verify Transaction Password  | Verify OTP  |
|--|---|
| Please enter transaction password to proceed. Transaction Password * : | One time password has been sent to your mobile number registered with the bank.<br>OTP<br>Enter OTP * : |
| Verify Cancel  | Verify OTP Cancel   |

Entering valid credentials will submit transaction(s) to next approver or if you are last approver in workflow transaction will be sent to validations and for processing by IndusDirect application.



Confirmation message will be shown to user about authorisation completed. Click on **OK** button

### How to Reject Transaction(s)

Select the checkbox(s) against transaction(s) you want to reject. Click on **Reject** button.

| Inc   | dusInd I      | Bank           |            |              |             |                   | Indus I            | Direc  | t        |                 |        | Welcome, I  |
|-------|---------------|----------------|------------|--------------|-------------|-------------------|--------------------|--------|----------|-----------------|--------|-------------|
| count | Payments      | Administration | Reports    | Positive Pay | ETax        | Statutory Payment | Settings           |        |          |                 |        |             |
| Tra   | nsaction Deta | ils            |            |              |             |                   |                    |        |          |                 |        |             |
| Tra   | nsaction Type | •              | Non-       | 88PS Trans   | actions     | O BBPS Transact   | ons O ETax         |        |          |                 |        |             |
| Tra   | n Ref#        |                |            |              |             |                   |                    |        |          |                 |        |             |
| Pay   | ment Mode     |                | ALL        |              |             | ~                 |                    |        |          |                 |        |             |
| Tra   | nsaction Date | (From) *       | 03-Nov-2   | 2022         |             |                   |                    |        |          |                 |        |             |
| Tra   | nsaction Date | (To) •         | 03-Nov-2   | 2022         |             |                   |                    |        |          |                 |        |             |
| Am    | ount          |                | Select-    | •            |             |                   | ]                  |        |          |                 |        |             |
|       |               |                |            |              |             | Sear              | Authorise          | Clear  | Reject   |                 |        |             |
|       |               |                | 4 Record   | is found!!!  | Selecte     | d Transactions :- | 1                  |        | Selected | d Transaction's | Amount | - 3         |
|       |               |                |            |              |             |                   |                    |        |          | -               |        |             |
| Ч     | Tran Ref #    | Benificiary Na | ume Cust R | ef # Ar      | nount (INR) | Debit A/C Number  | Benificiary A/C Nu | mber B | ank Name | Payment Mode    | Status | Performed I |
|       | 0             | Direct Tax (CB | DT) 22440  | 30           | 000.00      | 20100000          |                    |        |          | CBDT            | New    | and the     |

Enter rejection remarks and click Confirm Rejection Button

| IndusInd Bank                      |                            |                     | Indus Dire             | ct            |                  | Welcome, D  |  |  |
|------------------------------------|----------------------------|---------------------|------------------------|---------------|------------------|-------------|--|--|
| Account Payments Administration    | Reports Positive Pay ETax  | Statutory Payment   | Settings               |               |                  |             |  |  |
| Transaction Details                |                            |                     |                        |               |                  |             |  |  |
| Transaction Type *                 | Non-BBPS Transactions      | O BBPS Transact     | ons O ETax             |               |                  |             |  |  |
| Tran Ref #                         |                            |                     |                        |               |                  |             |  |  |
| Payment Mode                       | ALL                        | ~                   |                        |               |                  |             |  |  |
| Transaction Date(From) *           | 03-Nov-2022                |                     |                        |               |                  |             |  |  |
| Transaction Date(To) *             | 03-Nov-2022                | 13-Nov-2022         |                        |               |                  |             |  |  |
| Amount                             | Select 🗸                   |                     | )                      |               |                  |             |  |  |
|                                    |                            |                     | Sharch Clear           |               |                  |             |  |  |
| Reject Reason *                    | Customer Reject Reason     | Confirm Reje        | tion                   |               |                  |             |  |  |
|                                    | 4 Records foundIII Selec   | ted Transactions :- | 1                      | Selected Tra  | nsaction's Amour | nt :-       |  |  |
| _                                  |                            |                     |                        |               |                  |             |  |  |
| Tran Ref # Benificiary Nat         | me Cust Ref # Amount (INi  | R) Debit A/C Number | Benificiary A/C Number | Bank Name Pay | ment Mode Statur | Performed B |  |  |
| Children Addressed Direct Tax (CBC | T) 22446369000000 30000.00 | 20+000+10005        |                        | CBC           | DT New           | animi       |  |  |

Confirmation message popup will appear on webpage, click **OK** button to continue



#### IndusDirect - Payment Approval on Mobile App

Verifier, Checker, Releaser as per your role defined in workflow, transaction will be visible in IndusDirect Mobile App

- 1. Open IndusDirect Mobile App
- 2. Click on Statutory Pay button in below horizontal menu
- 3. Click on Authorisation Pending button
- 4. Select appropriate transaction(s) checkbox
- 5. If you want to see transaction details breakup, click on transaction box arrow on right side
- 6. Using back button, you can come back to pending transaction list
- 7. Selected transaction(s) can be Approve / Reject by clicking on respective action buttons
- 8. While approving transaction, Mobile OTP and MPIN will be asked for verification of credentials
- 9. Post successful verification of MPIN and OTP, transaction will flow to next level of approver or if you are last approver, transaction will be sent to debit and for further processing.

| 449                   | <b>U</b> 1  | 5-38-a <b>1</b> 5-a <b>100%</b> | 4:49 🖭                |                                    | 豊余語主氏                                  | al 10055                    | 450 g |          | 비 약 ()) 네 약 네            | 100% |
|-----------------------|-------------|---------------------------------|-----------------------|------------------------------------|--|-----------------------------|-------|----------|--------------------------|------|
| <                     | Login 🛆     |                                 |                       | Welc                               | ome                                    | ∆ G                         | <     | Statutor | y Payment                | ଜ    |
| ln<br><sub>Corp</sub> | Clie        | Hi                              | 15:32:53              |                                    |  | Client/Domain II<br>User II |       |          |                          |      |
|                       | Enter MPIN  |                                 | Authorization Pending |                                    |  |                             |       |          |                          |      |
| **                    | * * * * * * |                                 | ٤                     | <u>jo</u>                          | ß                                      |                             |       |          |                          |      |
| 1                     | 2           | 3                               | Benefi<br>(Manua      | ciaries ( 0 )<br>I : 0, Files : 0) | Transactions ( (<br>(Manual : 0, Files | 0)<br>:0)                   |       | Enquiry  | Authorisation<br>Pending |      |
| 4                     | 5           | 6                               |                       |                                    |  |                             |       |          |                          |      |
| 7                     | 8           | 9                               |                       |                                    |  |                             |       |          |                          |      |
|                       | 0           | a                               |                       |                                    | ŧ                                      |                             |       |          |                          |      |
| Forgot MPIN?          | VS87        | Contact Us                      | Accounts              | ayment 2                           | Statutory Pay                          | Beneficiaries               |       |          |                          |      |
|                       | 0           | <                               | 111                   | C                                  | ) <                                    |                             |       |          | o <                      |      |

| 450            | 5                         | <b>8</b> 冬秋日秋日 10            | 0%              | 450            | 2                         | <b>8</b> % (0.4 %           | at 100%                  | 4:51 🖻         | <b>2</b> 19 19 19 19 19 19 19 19 19 19 19 19 19 | ಇ         |
|----------------|---------------------------|------------------------------|-----------------|----------------|---------------------------|-----------------------------|--------------------------|----------------|---|-----------|
| <              | Statutory A               | uthorisation                 | a               | <              | Statutor                  | y Authorisation             | ଜ                        | <              | Statutory Authorisation                         | ធ         |
|                | Nati                      | Np 250 Densetters will be to | ted at a time.  |                |                           | Hote: Sip 210 Densatilans w | If he listed at a time.  | Assesse Name   |   | -         |
| Payment        | Type: C                   | ют                           |                 | Payment        | Type:                     | CBOT                        |                          | PAN/TAN        |   | A         |
| [] s           | electAll                  |                              |                 | [] s           | elect All                 |                             |                          | Major Head     |   | 0020      |
| Total Tra<br>0 | reactions                 | Total                        | Amount<br>₹0.00 | Total Tra<br>1 | rsactions                 |                             | Total Amount<br>₹1310.00 | Minor Head     |   | 110       |
|                |                           |                              |                 |                |                           |                             |                          | CRN No         | 2   | 3         |
| 0              | Reymont<br>CustRef .No.   | CBDT<br>2211                 |                 | 0              | Payment<br>CustRef .No.   | CBDT<br>22                  | 19                       | A.Y.           |   | 2021-22   |
|                | Amount<br>Initiated By    | ₹ 12468.00                   | >               |                | Amount<br>Initiated By    | € 12468.00                  | >                        | Remarks        | -   |           |
|                | Bene Name<br>Status       | Direct Tax (CBDT)<br>New     |                 |                | Bene Name<br>Status       | Direct Tax (CBI<br>New      | m                        | Basic Amount   |   | 0         |
| D              | Ryment                    | CBDT                         |                 | Ø              | Rayment                   | CBDT                        |                          | Surcharge      |   | 0         |
|                | CustRef No.<br>Amount     | 2211<br>1310.00              | >               |                | CustRef .No.<br>Amount    | 223<br>₹1310.00             | >                        | Education Cess | 3   | 1000      |
|                | Initiated By<br>Bene Name | Direct Tax (CBOT)            |                 |                | Initiated By<br>Bene Name | Direct Tax (CB)             | (TC                      | Interest       |   | 222       |
| _              | Status                    | New                          | _               | _              | 9atus                     | New                         | _                        | Penalty        |   | 33        |
| O              | Payment<br>Cust.RefNo.    | CBDT<br>221                  |                 | 0              | Payment<br>CustRef .No.   | CBDT<br>221                 | 128                      | Others         |   | 55        |
|                | Amount<br>Initiated By    | ₹ 1099.00                    | >               |                | Amount<br>Initiated By    | € 1099.00                   | >                        | Total Amount   |   | 1310      |
| $\checkmark$   | Authorization             | C Rejectio                   | 0               | $\checkmark$   | Authorization             | Rej                         | ection                   | V Aut          | horization F                                    | Rejection |
|                | III (                     | ) <                          |                 |                | ш                         | 0                           | <                        |                | 0   | <         |



### Transaction Enquiry on Mobile App

User can check backdated transactions using Statutory Payment > Enquiry

User need to select transaction type "CBDT" and put either date range or transaction amount or Reference number to search the transaction. Mobile app will show transaction with status and detail of transaction on next screen.

### Payment advice from IndusDirect

IndusDirect Application provides real-time updated status on payment advice to all users. Maker, Verifier, Checker, Releaser every user can login and can download latest status of CBDT transaction payment advice from below menu.

#### IndusDirect > Statutory Payment > CBDT > Acknowledgement

At any point of time, if transaction status is approved by any user level, status gets changed on fresh downloaded PDF payment advice with transaction date time.

#### Sample PDF Payment advice for reference

|                  |             |         | Ir                     | ndusInd Ba          |
|------------------|-------------|---------|------------------------|---------------------|
| CBDT Payn        | nent Advice |         |                        |                     |
| Name of Assesse: |             | _       |                        |                     |
| PAN/TAN:         | Z           | a       |                        |                     |
| Major Head       | 0032        |         |                        |                     |
| and the second   | 10000       |         |                        |                     |
| Minor Head:      | 400         |         |                        |                     |
|                  |             |         |                        |                     |
| Description      |             | Amount  | Assessment Year        | 2019-20             |
| Basic Tax        |             | ₹012.0  | Debit Account No.      | 300000000665        |
| Surcharge        |             | ₹ 023.0 | Tran. Status           | Successful          |
| Education Cess   |             | ₹ 034.0 | Tran. Status Date Time | 03/11/2022 06:39:08 |
| Penalty          |             | ₹ 056.0 | Debit Date             | 03/11/2022 06:39:08 |
| Others           |             | ₹ 067.0 | CRN                    | 2311030000000       |
| Interest         |             | ₹ 045.0 | Tran.Ref.No.           | DH00004400046006-   |
| Total            |             | ₹ 237.0 | 24.0                   |                     |

#### **Transaction Status :**

This field value in payment advice will confirm whether transaction is New, Pending for approval, Rejected, Successful.

CRN: Challan Reference Number received from TIN2.0 income tax website

Tran. Ref. No. – This is internal IndusInd Bank generated reference number for record.

Below payment advice user can see which user ID has taken action to process/reject transaction.

Please note, this payment advice is not final challan for income tax payment, please visit Income tax website and download the challan from official website.

#### Challan download from income tax website

To download the challan, please visit E-Pay tax menu > Payment History

|  | e-Filing Anywhere<br>Income Tax Department, Gov | ernment of India                  |                     | 📞 Call Us                               |
|--|---|-----------------------------------|---------------------|---|
| Dashboard                                  | e-File ^  | Authorised Partr                  | ners ~              | Services ~                              |
| Dashboard >                                | e-Pay Ta Incom                                  | ne Tax Returns                    | >                   |   |
| e-Pav                                      |   | ne Tax Forms                      | >                   |   |
| As of now, t<br>The tax pay<br>through any | he tax p<br>ment via onier an<br>y bank.        | Tax<br>an ulese two pairts is ava | iliable tillougir i | gh Net Banking/O1<br>'ayment Gateway (I |
| s  | aved Drafts                                     | Generated Challans                | Paymer              | nt History                              |

**For Rejected Payments**, Status will be found in Generated Challan tab in income tax website, please check the details in based on CRN.

For Successful payments, In Payment History, look for CRN and right side scrolling you will find download button

| Saved Drafts | Generated Challans                      | Payment History    |   |           |                      |          |
|--------------|---|--------------------|---|-----------|----------------------|----------|
|              |   |                    |   |           | -                    | Filter   |
| n            | Bank Reference Number                   | Assessment<br>Year | Type of Payment   | Amount(₹) | Payment Date & Time  | Action   |
| 2            | P <b>10000000000</b>                    | 2023-24            | Advance Tax(100)  | 100       | 03-Nov-2022 17:01:12 | :        |
| 28           | De                                      | 2019-20            | Outstanding Demand<br>(Regular Assessment Tax)<br>(400) | 237       | 03-Nov-2022 18:41:02 | Downloa  |
| 21           | 203000000000000000000000000000000000000 | 2023-24            | Advance Tax(100)  | 1015      | 03-Nov-2022 11:33:37 | Сору     |
|              | 202000000000000000000000000000000000000 | 4 2023-24          | Advance Tax(100)  | 2020      | 02-Nov-2022 12:14:53 | View Det |

### Sample Payment Challan from Income Tax Website

| : ZXC  |
|--|
| : Contraction of the second se |
| : 2019-20  |
| : 2018-19  |
| : Wealth Tax (0032)  |
| : Outstanding Demand (Regular Assessment Tax) (400)  |
| : ₹237   |
| : Rupees Two Hundred Thirty Seven Only   |
| : 22440000000000NDB  |
| : Net Banking  |
| : IndusInd Bank  |
| : 122000005  |
| : 03-Nov-2022  |
| Challan No : 00005 Tender Date : 03/11/2022  |
| being a committed taxpayer!<br>le towards committed taxpayers, the income Tax Department has started a unique<br>ive. It recognises taxpayers' commitment by awarding certificates of appreciation to<br>ng portal and visit Appreciations and Rewards to know more.<br>hat you have just achieved by choosing to pay online:  |
|  |
|  |
|  |

### Abbreviations

| CBDT        | Central Board of Direct Taxes                                 |
|-------------|---|
| TIN2.0      | Tax Information Network, TIN 2.0 version                      |
| IndusDirect | Corporate Internet Banking Portal of IndusInd Bank            |
| CIN         | Challan Identification Number                                 |
| CRN         | Challan Reference Number                                      |
| PAN         | Permanent Account Number                                      |
| TAN         | Tax Deduction Account Number or Tax Collection Account Number |
| Tran Ref #  | IndusDirect Portal generated Unique Transaction Number        |

### FAQ (Frequently Asked Questions)

- 1. Which all payment mode will be available for Direct tax payment through IndusInd bank?
  - Below payment modes will be available on TIN 2.0 for direct tax payment through IndusInd Bank
  - Internet banking Corporate internet banking & Retail internet banking.
  - Over the counter
  - NEFT/RTGS
- 2. How can a customer login to TIN 2.0 portal for initiating Direct Tax payment?
  - The Customer will have to visit the TIN 2.0 Income Tax portal using the below link <u>https://www.incometax.gov.in/iec/foportal/</u>
  - Customer have to e-Pay Tax Which will take to the pre-login section which can be accessed by the tax payer by entering PAN/TAN along with the registered mobile number and OTP. Link for pre-login page is https://eportal.incometax.gov.in/iec/foservices/#/e-pay-tax-prelogin/user-details
- 3. How many days' challan will remain active or valid in IndusInd Bank/IndusDirect Portal? - Challan transaction will be available to approve / reject within 15 days from date of generation as per Income Tax TIN2.0 website. Post that user will not able to do any action on transaction in IndusDirect Portal.
- 4. Through which authorised Branch of IndusInd Bank can customer make payment for Direct Tax transaction under the "Pay at Bank Counter" in TIN 2.0 and under which payment modes?

- The customer can make payment at any of the IndusInd Bank branches through Cash, Cheque or DD under "Pay at Bank Counter" option available on TIN 2.0 portal for a Direct Tax transaction.

5. Which mode does a customer need to select on TIN 2.0 portal to make payment of Direct Tax through Branches?

- While generating a challan on TIN 2.0 portal for payment of Direct Tax, the customer needs to select the option of "Pay at Bank Counter" from the payment modes available on the portal.

### 6. How to download challan / CIN confirmation?

- Income tax website will be providing final valid challan copy with CIN confirmation. Request to visit official website of Income Tax i.e. Central Board of Direct Taxes (CBDT).

### 7. I want to download historical transaction data of income tax payment?

- Yes, IndusDirect portal and Income tax portal both provides historical transaction details. In IndusDirect Portal under **Statutory Payment > Acknowledgement** Menu user can able to download historical payment advices. In Income tax portal, **E-Pay Menu > Payment History** tab user can find challan, CIN and payment confirmation

8. Is there any acknowledgment or receipt provided by the bank for the Direct Tax payment processed in TIN 2.0?

- Yes, Bank will be providing Debit Advice for all Direct Tax transactions and it will include Challan Reference Number generated on TIN portal. Debit advice will be available on the same channel that is used for transaction processing

- 9. Will clearing cheques also be accepted at branches for payment of Direct Tax transactions? - Yes, Non IndusInd Bank's Cheque and DD can be accepted.
- 10. Can the customer pay direct taxes through other bank cheque at Branches?

- Yes, customer and even non IndusInd Bank customer can give request at branches after generating challan under Pay at bank counter and selecting Cheque as mode.

# **11.** Is there any provision for reversal of funds for Direct Tax transaction after the payment has been successfully processed?

- Bank will not be able to undertake any refund or reverse the funds once the payment for Direct Tax transaction is successfully processed. Tax Payer may connect with Income Tax Department for such requests and follow their prescribed guidelines.

### 12. Does the system accept decimal number in the amount column in direct tax payment?

- No, the system will not accept the decimal value in amount

### **Corporate Internet banking Queries**

#### 13. Can one do transaction of other PAN/TAN using IndusDirect Portal?

- Yes, IndusDirect Portal allows you to do payment of other PAN/TAN tax payment from Income tax portal. You will get an alert notification, while initiating transaction in bank portal if PAN/TAN is not registered with bank.

#### 14. I'm not able to see CBDT payment initiated, pending with me for approval?

- If Maker has initiated CBDT Income tax payment, please check the date of transaction upload in to IndusDirect. Accordingly, select date filter in Payment Authorisation menu to see transaction. If transaction date is old than 15 days, then as per income tax authority challan must be expired, in this scenario, fresh challan need to create and upload from Income tax website.

# **15.** IndusDirect Payment advice confirmed transaction status as "Successful", but Income tax portal not showing payment status Successful?

- Request to wait for 30-45 Minutes to get status updated on Income Tax website. If after 45 minutes payment status not got updated, please send email to idcsupport@indusind.com or you can call IndusInd Bank toll free number **1860 267 7777** and support team will help you to know the status of transaction. Request to quote CRN (Challan Reference Number) provided by Income tax website in Email or to call centre support team for faster resolution.

16. Will two-factor authentication be applicable for a Retail and Corporate customer while processing Direct Tax payments in TIN 2.0?

- Yes, two factor authentication will be required to process Direct Tax payments.

# 17. Can transaction details be modified after a Direct Tax transaction is successfully processed?

- No modifications/ rectifications, whatsoever, can be done in the transaction details/ challans after the payment has been successfully processed.

### Do and Don't

- 1. Please check PAN/TAN entered while initiating the transaction, also check Assessment year, Major & Minor Heads and transaction details.
- 2. Please approve the transactions within challan period expiry as per Income tax portal.
- 3. Always check Net Payment amount breakup received from Income tax website to IndusDirect bank portal under transaction details at time of maker stage.
- 4. To download final tax payment challan confirmation, please visit official website of Income tax website.
- 5. Do not make payment of Net-Banking selected method Challan Reference Number (CRN) via NEFT/RTGS payment.
- 6. Always do income tax payment well before time, to avoid delay penalties. Don't wait for last cutoff date.
- 7. Always check that payment is done in full integer amount on income tax website.

### Payments Steps Post Challan Generation (NEFT/RTGS Mandate)

- 1. Income Tax website to IndusInd Bank Portal
- 2. Payment Initiation Maker part
- 3. Payment Approval Verifier / Checker / Releaser
- 4. Payment advice from IndusDirect
- 5. Challan download from income tax website

### Income Tax website to IndusInd Bank Portal

To make payment of income tax, please visit official website of income tax (CBDT). Enter the login credentials, after login in, select menu **E-File > E-Pay Tax**. Select appropriate tax payment category. Complete steps in transaction details, in final stage payment method, select **Payment Mode – NEFT/RTGS** and Download the **Mandate Form**.

After downloading the mandate details, please open IndusInd Bank mobile app or you can visit IndusDirect portal from below hyperlink

IndusDirect Mobile app -

https://play.google.com/store/apps/details?id=com.indusindbank.IndusDirect&hl=en\_IN&gl=US

IndusDirect Portal -

https://indusdirect.indusind.com/indusdirect/auth

### NEFT/RTGS Mandate Payment Initiation - Maker

#### Maker will login IndusDirect Portal via web browser using IndusInd bank > Corporate > Login

| IndusInd Bank           | s <u>CORPORATE</u> INCLUSIVE | BANKING |                 |          |         | About Us | Investors 💿 🛕 |
|-------------------------|------------------------------|---------|-----------------|----------|---------|----------|---------------|
| Segments Specialization | Products & Solutions         | Themes  | Digital Banking | Reach Us | PERSON  | L.       | >             |
|                         |                              |         |                 |          | NON RES | IDENT    | >             |
|                         |                              |         |                 |          | BUSINES | ;        | >             |
|                         |                              |         |                 |          |         | ATE      | ~             |
|                         |                              |         |                 |          |         |          | Login         |

On IndusDirect Portal, Click on continue button, Domain ID, User ID and Password will be asked to authenticate



| dusInd Bank   |  |   |
|---|--|---|
| Sign In<br>Log in the year account<br>Concerne is<br>22 versionee<br>Low II<br>& deserver | Login to Corporate Internet<br>Banking Portal<br>If you are logging in through industivect indusind.com<br>for the first time, you will require a new login password.<br>We have emailed your login ceedentials to your<br>registered email ID from industivect@indusind.com. In<br>case you with to raise a new password, please click<br>the "Forgot Login Password" on the screen. If you are | Use Virtual keyboard<br>for enhanced security<br>For enhanced security we strongly encourage you to<br>use our Virtual Keyboard to enter your Customer ID,<br>User Name and Password. Our Virtual keyboard<br>provides an additional online security and eliminates<br>any risk of keystroke logging. You are now browsing in<br>safe mode. |
| Enable Virtual Keyboard   | an autonotizer you will neve to reset your transaction<br>password as well, once you have logged in to the<br>portal. <u>Click here</u> for the user manual.<br>Terms & Conditions<br>Please read the Terms and Conditions carefully before  | How do I use virtual keyboard?<br>Please tick the Enable Virtual Keyboard'box for your<br>Virtual Keypad to appear.<br>You can use the virtual keypad as a regular keyboard.  |
| Im not a robot  | using Indusind Bank's Corporate Internet Banking<br>Services and provide your consent.<br>Click here to read Terms & Conditions  | Move you mouse on the wrysac characters and circl to<br>select each character. Use the Capy Buttons for capital<br>letters and the back button to delete characters.  |
| Or Forgot Login Password? ☐ Unlock Me   |  |   |

Click on Login Button to continue login in IndusDirect website > Click on IndusDirect Go to Application for Next page

| ≡  | IndusInd Bank        | Ō Last Login: Wed Nov 02 2022 11:38:36 🛛 📌 Welcome !! 🔤 🖉 🖉 |
|----|----------------------|---|
| :: | Dashboard            |   |
| :  | Profile              | IndusDIRECT   |
| ¢  | Change Password      | Payment & Account<br>Services                               |
| ٩  | Transaction Password | Go to Application   |
| 0  | Dispute Resolution 💙 |   |
| €  | Log out              |   |
|    |                      |   |

| IndusInd Bank |   |                                    |   |  | lusInd Bank Indus Direct   |   |  |   |
|---------------|---|------------------------------------|---|--|--|---|--|---|
| unt           | Payments  | Administration                     | Reports                                 | Positive Pay   | ETax   | Statutory Payment   | Settings   |   |
|               | ➢ Last suc  | cessful Login o                    | n                                       |  |  | Alerts  |  |   |
|               | 02 Novembe  | er 2022 , 11:38:5 <sup>-</sup>     | 1                                       |  |  | Dear Customer,  |  | Do not divulge your e-Banking id and password details<br>with anyone. Also remember not to submit these details<br>on any third party website.                              |
|               |   | ANT INFORMATI                      | ION                                     |  |  | We are pleased  | d to inform you that effective today 15  |   |
|               | We are pleased to inform you that Salary Payments /<br>Bulk Transfers via RTGS, NEFT, Internal Transfer and   |                                    |   |  | s/<br>nd   | on IndusDirect.   | , you can initiate NEFT transactions 24x7  | Dear User, we are pleased to share that you can now use<br>our corporate mobile banking App- IndusDirect, available<br>for download on Coople Playsters & App Store, Playse |
|               | IMPS can be processed seamlessly via IndusDirect<br>without compromising the confidentiality of the<br>payments.<br>Salary Transfers: Please click here for " <u>User Manual</u> "<br>and " <u>File Format Specifications</u> " |                                    |   | Note: The below<br>NEFT transactio<br>and public holid | w NEFT limits that stand applicable for<br>ins processed post 7.30 pm on weekdays<br>ays. Transactions beyond the prescribed | click here, to learn more about the app features, & activation process  |  |   |
|               |   |                                    |   | limit will be wa<br>working day.                       | arehoused and processed on the next  | In case of any queries please write to us on:<br><u>idcsupport@indusind.com</u><br>Tollfree: 1800 2660 616 (9:30 AM to 7:00 PM on all |  |   |
|               | Dull Dure   | fama Diana aliai                   |   | Densfisions  |  | Cumulative Ira  | nsaction Limit : INR 25,00,000   | Business days)  |
|               | Addition: "   | " <u>User Manual</u> " a<br>ons" . | and " <u>File F</u>                     | ormat  |  | Maximum Per T   | Transaction Limit: INR 25,00,000   |   |
|               | Bulk Transa<br>Format Spe   | action Upload: '                   | " <u>User Man</u><br>d " <u>Simplif</u> | ual" and " <u>Fil</u><br>ied File                      | 2  | For any fur<br>idcsupport@indu  | ther assistance, please write to<br>usind.com  |   |
|               | Specificatio  | ons"                               |   |  |  | Assuring you of   | our best services at all times.  |   |
|               | The cut off below:  | timings for diffe                  | erent payn                              | nent types are   | as   | Warm Regards,<br>IndusInd Bank L  | td   |   |
|               | Salary Payr   | ments:                             |   |  |  |   |  |   |
|               | IMPS & Inte   | ernal Transfer : 2                 | 24 X 7                                  |  |  |   |  |   |
|               | NEFT : 5.00<br>RTGS : 5.00  | ) p.m.<br>0 p.m.                   |   |  |  | "Please be infor<br>Indus Direct on<br>(IST) till 10:00P  | rmed, there is a downtime scheduled in<br>Thursday, 11th April 2019 from 07:00PM<br>M (IST) for maintenance activity. During |   |
|               |   |                                    |   | aaraa heesse   |  | Convright @ 2017 J  | us Direct portal will not be available for   |   |

### Select Statutory Payment > Direct CBDT > Initiate Payment

| Inc     | dusInd    | Bank               |         |              |      |               |        | Indus Di      | rect |
|---------|-----------|--------------------|---------|--------------|------|---------------|--------|---------------|------|
| Account | Payments  | Administration     | Reports | Positive Pay | ETax | Statutory Pay | ment   | Settings      |      |
|         |           |                    |         |              |      | Registration  |        |               |      |
|         | East such | ccessful Login o   | n       |              |      | Direct CBDT   | Auth   | orize GST PAN |      |
|         | 11 Novemb | er 2022 , 17:09:13 | 3       |              |      | You have      | Initia | te Payment    | s.   |
|         |           | IANT INFORMATI     | ON      |              |      |               | Ackn   | owledgement   |      |

| lusInd Bank   | lr  | ndus Direct       | Welcome,       |
|---|---|-------------------|----------------|
| nt Payments Administration Reports  | Positive Pay ETax Statutory Payment   | Settings          |                |
| Payment Mode  |   |                   | < Bac          |
| Payment Mode  |   |                   |                |
| CBDT  |   |                   | ,              |
| 1 Initiate Payment  |   | 2 Preview         | 3 Confirmation |
| Initiate Payment  |   |                   |                |
| Enter Challan Reference Number (CRN)*   |   | Transaction Type* |                |
|   |   | CBDT              |                |
| Amount (INR)*   |   | Debit Account*    |                |
|   |   | Select            | ~              |
| IFSC Code   |   | Remarks           |                |
| RBISOCBDTER   |   | ITD Payment       |                |
| Terms and conditions  |   |                   |                |
| I agree to the terms and conditions<br>Plass (cide) agree Term and condition<br>1. To pay CBDT Income Tax Authority<br>Beneficiary bank account details prior<br>2. Please make sure same amount me<br>3. It will be the responsibility of the t<br>Bank would not be liable for any of<br>4. Always check transaction status on<br>5. Tax Parment Initiated via NEFT/RTC | e tax portal NEFT/RTGS Mandate form. Make sure that the<br>and time of CRN as per Tax Authority TIN2.0 portal. Indusind |                   |                |

#### Payment Mode: CBDT

Enter Challan Reference Number (CRN): You will find the number on NEFT/RTGS Mandate Amount: Enter the amount as per Income tax payment mandate form. Debit Account: Please select correct debit account from dropdown.

Select the checkbox for accepting Statutory Payment terms and conditions and mentioned below notes

Please note, IndusDirect system will automatically select the appropriate payment mode between NEFT/RTGS based on amount user will enter in amount field. System will auto convert NEFT in to RTGS if it fits in amount range defined by RBI as on date.

NEFT/RTGS transaction limits will be applicable for transactions approved and processed post respective payment mode cutoffs on weekdays and public holidays. Income Tax Payments via NEFT/RTGS mandate mode beyond cutoff and prescribed limit will be warehoused and processed on the next working day. IndusDirect system will auto convert Income tax NEFT transaction into RTGS mode if amount is more than prescribe limit defined by RBI for RTGS for faster settlement.

IndusDirect system might ask popup message to recheck Challan Reference Number (CRN), if you have already done.

| usInd Bank  | Indus Dire   | ct                         | Welcome,       |  |  |
|---|--|----------------------------|----------------|--|--|
| t Payments Administration Reports Po  | ssitive Pay ETax Statutory Payment Settings  |                            |                |  |  |
| Payment Mode  |  |                            | < Bac          |  |  |
| Payment Mode  |  |                            |                |  |  |
| CBDT  |  |                            |                |  |  |
| 1 Initiate Payment  |  | 2 Preview                  | 3 Confirmation |  |  |
| Initiate Payment  |  |                            |                |  |  |
| Enter Challan Reference Number (CRN)*   |  | Transaction Type*          |                |  |  |
| ••••••  |  | CBDT                       |                |  |  |
| Amount (INR)*   |  | Debit Account <sup>®</sup> |                |  |  |
| 100.00  |  |                            | *              |  |  |
| IFSC Code*  |  | Remarks                    |                |  |  |
| RBISOCBDTER   |  | ITD Payment                |                |  |  |
| IFSC Code*<br>RBISOCBDTER<br>Terms and conditions   |  | Remarks<br>ITD Payment     |                |  |  |
| I agree to the terms and conditions<br>1. To pay (BDT) Income Tax Authority via NE<br>Beneficiary bank account details provided<br>2. Please make sure same amount mentione<br>3. It will be the responsibility of the taxpaye<br>Bank would not be liable for any delay. | The main and conditions in the second |                            |                |  |  |

User will ask to confirm details submitted.

| IndusInd Bank                                      | Indus Direct                   | Welcome, Kanada 👬     |
|--|--------------------------------|-----------------------|
| unt Payments Administration Reports Positive Pay B | Tax Statutory Payment Settings |                       |
| Payment Mode                                       |                                | <back< td=""></back<> |
| Payment Mode                                       |                                |                       |
| CBDT   |                                | ~                     |
| 1 Initiate Payment                                 | Preview                        | 3 Confirmation        |
| Initiate Payment                                   |                                |                       |
| Cust Ref #*  | Transaction Type*              |                       |
|  | CBDI                           |                       |
| 100  |                                | • ×                   |
| Enter Challan Reference Number (CRN) <sup>a</sup>  | Remarks                        |                       |
|  | ITD Payment                    |                       |
| IFSC Code*   |                                |                       |
| RBISOCBDTER  |                                |                       |
|  |                                |                       |
|  |                                |                       |
|  |                                | Back Confirm          |

Once System accept the transaction, it will generate Transaction reference number for Tax Payment initiated for approval.

| IndusInd Bank                             | Indus Direct   | Welcome, :======================= |
|---|--|-----------------------------------|
| Account Payments Administration Reports P | sitive Pay ETax Statutory Payment Settings             |                                   |
| Payment Mode                              |  | <mark>≺8ack</mark> .              |
| Payment Mode                              |  |                                   |
| CBDT                                      |  | ~                                 |
| 1 Initiate Payment                        | 2 Preview  | 3 Confirmation                    |
|   | Transaction BK804+14+22000004 Ready for Authorisation! |                                   |
|   |  |                                   |
|   |  |                                   |
|   |  |                                   |

### NEFT/RTGS Mandate Payment Approval – Verifier / Checker / Releaser

There are different roles in IndusDirect portal.

Verifier, Checker, Releaser as per your role defined in workflow, transaction will be visible in IndusDirect website

These users will login IndusDirect Portal via web browser using **IndusInd bank > Corporate > Login** or using below link - <u>https://indusdirect.indusind.com/indusdirect/auth</u>

| <b>IndusInd</b> Ba     | nk                          |         |                 |          | About U      | s Investors 💿 🛕 |
|------------------------|-----------------------------|---------|-----------------|----------|--------------|-----------------|
| PERSONAL PIONEER NRI B | USINESS CORPORATE INCLUSIVE | BANKING |                 |          | Q            | 🔒 Login 🗸 🗸     |
| Segments Specializatio | on Products & Solutions     | Themes  | Digital Banking | Reach Us | PERSONAL     | >               |
|                        |                             |         |                 |          | NON RESIDENT | >               |
|                        |                             |         |                 |          | BUSINESS     | >               |
|                        |                             |         |                 |          |              | ~               |
|                        |                             |         |                 |          |              | Login           |

On IndusDirect Portal below, Click on continue button, Domain ID, User ID and Password will be asked to authenticate

### **IndusInd Bank**



| <b>gn In</b><br>gin to year account                          | Login to Corporate Internet<br>Banking Portal   | Use Virtual keyboard of the security of the se |
|--|---|--|
| Control II<br>24 Veneenee<br>Law II<br>& deseptit<br>Present | If you are logging in through industivect.indusind.com<br>for the first time, you will require a new login password.<br>We have emailed your login codentials to your<br>registered email 10 from indusdirect@indusind.com. In<br>case you wish to raise a new possword, belaes click<br>the "Forgot Login Password" on the screen. If you are<br>an authorizer you will have to reset your transaction<br>password as well, once you have logged in to the<br>portal. Click here for the use manual. | For enhanced security, we strongly encourage you to<br>use our Virtual Keyboard to enter your Customer ID,<br>User Name and Password. Our Virtual keyboard<br>provides an additional online security and eliminates<br>any risk of keystroke logging. You are now browsing is<br>safe mode.<br>How do I use virtual keyboard?  |
| e 6  | Terms & Conditions  | Please tick the 'Enable Virtual Keyboard' box for your<br>Virtual Keypad to appear.  |
| Tim not a robot  | Please read the Terms and Conditions carefully before<br>using indusind Bank's Corporate Internet Banking<br>Services and provide your consent.<br>Click here to read Terms & Conditions  | You can use the virtual keypad as a regular keyboard.<br>More you mouse on the keypad characters and click<br>select each character. Use the Caps Buttons for capit<br>letters and the back button to delete characters.   |
| or Forgot Login Password? ⊖ Unlock Me                        |   |  |

Click on Login Button to continue login in IndusDirect website > Click on IndusDirect Go to Application for Next page

| ≡ | IndusInd Bank        | Ō Last Login: Wed Nov 02 2022 11:38:36 🕺 Welcome !! 🔤 🕺 🛀 |
|---|----------------------|---|
| 8 | Dashboard            |   |
| : | Profile              | IndusDIRECT   |
| ¢ | Change Password      | Payment & Account<br>Services                             |
| ٩ | Transaction Password | Go to Application   |
| 0 | Dispute Resolution ¥ |   |
| € | Log out              |   |
|   |                      |   |

| IndusInd Bank   | Indus Direct Welcome, 02-Nov-2022   18:23  |   |  |
|---|--|---|--|
| Account Payments Administration Reports Positive Pay ETax   | Statutory Payment Settings   |   |  |
| ➢ Last successful Login on  | ③ Alerts   | ③ IMPORTANT NOTICE  |  |
| 02 November 2022 , 11:38:51   | Dear Customer,   | Do not divulge your e-Banking id and password details<br>with anyone. Also remember not to submit these details<br>on any third party website.  |  |
|   | We are pleased to inform you that effective today 15<br>December 2020, you can initiate NEET transactions 24/7   |   |  |
| We are pleased to inform you that Salary Payments /<br>Bulk Transfers via RTGS, NEFT, Internal Transfer and<br>IMPS can be processed seamlessly via IndusDirect<br>without compromising the confidentiality of the<br>payments. | Note: The below NEFT limits that stand applicable for<br>NEFT transactions processed post 7.30 pm on weekdays<br>and public holidays. Transactions beyond the prescribed<br>limit will be warehoused and processed on the next | Dear User, we are pleased to share that you can now use<br>our corporate mobile banking App-IndusDirect, available<br>for download on Google Playstore & App Store. Please<br><u>click here</u> , to learn more about the app features, &<br>activation process |  |
| Salary Transfers: Please click here for " <u>User Manual</u> "<br>and " <u>File Format Specifications</u> "   | working day. Cumulative Transaction Limit : INR 25,00,000  | In case of any queries please write to us on:<br><u>idcsupport@indusind.com</u><br>Tollfree: 1800_2660_616 (9.30 AM to 7:00 PM on all<br>Burdinger date)  |  |
| Bulk Transfers: Please click here for - Beneficiary<br>Addition: "User Manual" and "File Format   | Maximum Per Transaction Limit: INR 25.00.000   | Dusiness days)  |  |
| Specifications",<br>Bulk Transaction Upload: " <u>User Manual</u> " and " <u>File</u><br>Format Specifications" and "Simplified File<br>Specifications"   | For any further assistance, please write to<br>ldcsupport@indusind.com   |   |  |
|   | Assuring you of our best services at all times.  |   |  |
| The cut off timings for different payment types are as<br>below:  | Warm Regards,<br>Indusind Bank Ltd   |   |  |
| Salary Payments:<br>IMPS & Internal Transfer : 24 X 7   |  |   |  |
| NEFT : 5.00 p.m.<br>RTGS : 5.00 p.m.  | "Please be informed, there is a downtime scheduled in<br>Indus Direct on Thursday, 11th April 2019 from 07:00PM<br>(IST) till 10:00PM (IST) for maintenance activity. During   |   |  |
|   | Copyright @ 2017 IndusInd Bank. All Rights Reserved.   Version 14  |   |  |

#### Select Payments > Authorisation > Authorise Payments



Pending current date transactions will be visible to verifier / checker / releaser.

| IndusInd Bank                   |  | Indus Direct                     | Welcor               | me,)<br>14-Nov-2022   12:03 H   | me Logout               |
|---------------------------------|--|----------------------------------|----------------------|---------------------------------|-------------------------|
| Account Payments Administration | Reports Positive Pay ETax Statutory Payme  | ent Settings                     |                      |                                 |                         |
| Transaction Details             |  |                                  |                      |                                 |                         |
| Transaction Type *              | Non-BBPS Transactions     O BBPS Trans     | actions O ETax                   |                      |                                 |                         |
| Tran Ref #                      |  |                                  |                      |                                 |                         |
| Payment Mode                    | Fund Transfer - Other Bank (NEFT)          |                                  |                      |                                 |                         |
| Transaction Date(From) *        | 14-Nov-2022                                |                                  |                      |                                 |                         |
| Transaction Date(To) *          | 14-Nov-2022                                |                                  |                      |                                 |                         |
| Amount                          | Select V                                   |                                  |                      |                                 |                         |
|                                 | S  | earch Authorise Clear Reject     |                      |                                 |                         |
|                                 | 1 Records found!!! Selected Transactions : | - 0 Selected Tra                 | nsaction's Amount :- | 0                               |                         |
|                                 |  |                                  |                      |                                 |                         |
| Tran Ref # Benificiary Nam      | e Cust Ref # Amount (INR) Debit A/C Number | Benificiary A/C Number Bank Name | Payment Mode Statu   | us Performed By Tran Date & Tin | ne Value Date Debit A/c |
|                                 | 99990000000000 100.00 200000 9             |                                  | NEFT New             | 14-Nov-2022 11                  | :09:22 14-11-2022       |
| 4                               |  |                                  |                      |                                 | •                       |

Please refer NEFT/RTGS transactions pending for approval/verification with Beneficiary Name "**ITD**" (As per Income Tax Payment NEFT/RTGS Mandate form) and Payment mode as **NEFT** or **RTGS** based on amount system has auto detected.

User will select required single/multiple NEFT/RTGS transactions where Beneficiary Name as "**ITD**" using checkbox and click on **Authorise** 

|  | Amount |            |                  | 14-1909-2022                      |              |                   |                     |              |         |               |
|--|--------|------------|------------------|-----------------------------------|--------------|-------------------|---------------------|--------------|---------|---------------|
|  |        |            |                  | Select V                          |              |                   |                     |              |         |               |
|  |        |            |                  |                                   |              | (                 | Search              | Authorise    | Clear   | Reject        |
|  |        |            |                  | 1 Records found!!! Selected Trans |              | cted Transactions | d Transactions :- 1 |              |         | Selected Trar |
|  |        |            |                  |                                   |              |                   | 1                   |              |         |               |
|  |        | Tran Ref # | Benificiary Name | Cust Ref #                        | Amount (INR) | Debit A/C Number  | Benificiar          | y A/C Number | Bank Na | me            |
|  | ✓      | <u>Dk</u>  | ITD              |                                   | 100.00       | <b>1000</b>       | \$                  |              | _       |               |
|  | •      |            |                  |                                   |              |                   |                     |              |         |               |

IndusDirect system will ask for transaction password and OTP

| Verify Transaction Password   | Verify OTP  |
|---|---|
| Please enter transaction password to proceed.<br>Transaction Password * : | One time password has been sent to your mobile number registered with the bank.<br>OTP<br>Enter OTP * : |
| Verify Cancel   | Verify OTP Cancel   |

Entering valid credentials will submit transaction(s) to next approver or if you are last approver in workflow transaction will be sent to validations and for processing by IndusDirect application.



Confirmation message will be shown to user about authorisation completed. Click on OK button

Please visit Income tax website and download the challan from official website for NEFT/RTGS Mandate basis payments.

### IndusInd Bank Customer Support

Toll Free Number: 1860 267 7777 Customer Support Email: <u>idcsupport@indusind.com</u> Bank Website: <u>https://www.indusind.com</u>