

List of KYC documents

		Description	Remarks
Regular Merchant	Owner ID Proof (Any one doc required other than Paternership firms)	Pan Card/Election Card/Driving License/Passport	For partnership two partners ID proof is required and authorized signatory decleration letter required
	Legal/BLR Document	Gomasta stating Name Of Merchant, Address, Nature Of Business, Vaildity Date/Establishment Letter/Registration Letter/Tin No/Tan No/ Board Resolution ,MOA, AOA , List of Directors, Certificate of Incorporation, Certificate of Commencement, Authorized Signatory require for PVT & Public Ltd company's.	For PVT & Public Ltd companies below mentioned docs required - MOA, AOA , List of Directors, Certificate of Incorporation, Certificate of Commencement, Authorized Signatory require for PVT & Public Ltd company's.
	Address Proof	Electricity Bill/Telephone Bill/Bank Statement/Blr Govt Doc/Live&License	Mandatory
	3 Month Bank Statement	Related To Firm /Owner Statement	Mandatory
	<u>Apart from the documentation for Regular merchants, below additional documents required</u>		
Travel Merchant	-	IATA/TAFI/IATO/TAAI is require for Air Ticket booking	
		Tour Package - No IATA/TAFI/IATO/TAAI is require but declaration require from merchant end stating that he is not into Air Ticketing.	
		Hotel Booking/Rent a Car - No IATA/TAFI/IATO/TAAI is require but declaration require from merchant end stating he will book only hotel rooms & rent a car.	
		Will not provide EDC for Train tickets booking.	
Doctors		Degree Certificate	

Chemist		Drug License	
Educational Institute		UGC Certificate	
Liquor Shop/Bar Restaurant		Liquor license is require	
Petrol Pump		Dealer Invoice copy / Dealer certificate	
Partnership/Society		Partnership deed & Authorized Signatory	
Trust		Trust Deed, If any government sanction letter, Balance sheet, Declaration mentioning the purpose of EDC machine.	
New merchant setup-Less than 1 year		Shop snap is require Inside & Outside view of the shop.	
Hotel Lodging		Segments details of number of rooms & also confirm category (3, 4 , 5 , 7 Star) and Time share is an restricted category.	
Jewellery & Electronics		Merchants less than 1 year should not be sourced.	