

IndusInd Bank Limited, PNA House, 4th Floor, Plot No. 57 and 57/1, Street No. 17, MIDC, Andheri (E), Mumbai – 400 093  
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**PART I - KNOW YOUR CLIENT (KYC) APPLICATION FORM (For Individuals) - FIRST HOLDER**

**DP ID : IN300159**

Please fill in **ENGLISH** and in **BLOCK LETTERS**

**Client ID :**

**A. Identity Details (please see guidelines overleaf)**

**1. Name of Applicant** (As appearing in supporting identification document).

|                                |        |            |             |           |
|--------------------------------|--------|------------|-------------|-----------|
| <b>Name (same as ID proof)</b> | Prefix | First Name | Middle Name | Last Name |
| <b>Maiden Name (if any)</b>    |        |            |             |           |
| <b>Father's/Husband Name</b>   |        |            |             |           |
| <b>Mother Name</b>             |        |            |             |           |

**2. Gender**  Male  Female  Transgender **B. Marital status**  Single  Married  Others **C. Date of Birth**

**3. Nationality**  Indian  Other

**4. Status** Please tick (✓)  Resident Individual  Non Resident  Foreign National (Passport Copy Mandatory for NRI & Foreign National)

**5. PAN**

Aadhaar Number  OR Virtual ID   
OR Enrollment ID:

I provide my voluntary consent to use my Aadhaar details to authenticate me from UIDAI and link the same to my account.

If Passport / Driving License is submitted please provide Expiry Date - DD-MM-YYYY

**PHOTOGRAPH**

Please affix the recent passport size photograph and sign across it

**6. Proof of Identity submitted**  Pan Card  Any Other Please specify

**B. Address Details (please see guidelines overleaf)**

**1. Address for Residence / Correspondence**  Correspondence Address  Residence Address

|                      |                       |
|----------------------|-----------------------|
| City / Town/ Village | Pin Code              |
| State                | Country               |
| State / U.T. Code    | ISO 3166 Country Code |

**2. Contact Details**

|                         |                         |
|-------------------------|-------------------------|
| Tel. (Off.) (ISD) (STD) | Tel. (Res.) (ISD) (STD) |
| Mobile (ISD) (STD)      | Fax (ISD) (STD)         |
| E-mail ID               |                         |

**I hereby declare that the aforesaid:**

- a. mobile number belongs to  Me or  My family ( spouse,  dependent children and  dependent parents). **[Please tick (✓) wherever applicable]**
- b. e-mail ID belongs to  Me or  My family ( spouse,  dependent children and  dependent parents).

Name of the Email / Mobile Holder

PAN No of the Email / Mobile Holder

**3. Proof of Residence / Correspondence address to be provided by Applicant. Please submit Certified copy of ANY ONE of the following valid documents & tick (✓) against the document attached.**

- Passport  Ration Card  Registered Lease/Sale Agreement of Residence  Driving Licence  Voter Identity Card  \*Latest Bank A/c Statement/Passbook
- \*Latest Telephone Bill (only landline)  \*Latest Electricity Bill  \*Latest Gas Bill  UID card  Others

\*Not more than 3 Months old. **Validity/Expiry date of proof of address submitted**

**4. Permanent Address of Resident Applicant if different from above B1 OR Overseas Address (Mandatory) for Non-Resident Applicant**

|                      |                       |
|----------------------|-----------------------|
| City / Town/ Village | Pin Code              |
| State                | Country               |
| State / U.T. Code    | ISO 3166 Country Code |

**DECLARATION**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.

Place:

Date:

**SIGNATURE OF APPLICANT**

**FOR OFFICE USE ONLY**

**In Person Verification**

**Done on**

AMC/Intermediary name OR code

Originals Verified & Self Attested Document copies received

Name & Signature of the Authorised Signatory:

Intermediary Stamp / Seal

Application Type  New  Update

KYC Number  (Mandatory for KYC update request)

|   |                              |
|---|------------------------------|
| Employee Name : <input type="text"/>        | ECN : <input type="text"/>   |
| Designation : <input type="text"/>          | Place : <input type="text"/> |
| Name of Organisation: IndusInd Bank Limited |                              |
| Signature : <input type="text"/>            |                              |

## INSTRUCTIONS/CHECK LIST FOR FILLING KYC FORM

### A. IMPORTANT POINTS :

1. Self attested copy of PAN card is mandatory for all clients, including Promoters/Partners/Karta/ Trustees and whole time directors and persons authorized to deal in securities on behalf of company/firm/others.
2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
3. If any proof of identity or address is in a foreign language, then translation into English is required.
4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
5. If correspondence & permanent address are different, then proofs for both have to be submitted.
6. Sole proprietor must make the application in his individual name & capacity.
7. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIO Card/OCI Card and overseas address proof is mandatory.
8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
9. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

### B. Proof of Identity (POI): - List of documents admissible as Proof of Identity:

1. Unique Identification Number (UID) (Aadhaar)/ passport/Voter ID card/ Driving license.
2. PAN card with photograph.
3. Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.

### C. Proof of Address (POA): - List of documents admissible as Proof of Address:

(\*Documents having an expiry date should be valid on the date of submission.)

1. Passport/Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/Driving Licence/Flat Maintenance bill/ Insurance Copy/Unique Identification Number (UID) (Aadhaar).

2. Utility bills like Telephone Bill (only Landline), Electricity bill or Gas bill - Not more than 3 months old.
3. Bank Account Statement/Passbook - Not more than 3 months old.
4. Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinational Foreign Banks/ Gazetted Officer /Notary Public/Elected representatives to the Legislative Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.
6. Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
7. For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostilled or consularised) that gives the registered address should be taken.
8. The proof of address in the name of the spouse may be accepted.

### D. Exemptions/clarifications to PAN (\*Sufficient documentary evidence in support of such claims to be collected. :

1. In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
2. Investors residing in the state of Sikkim.
3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
4. In case of institutional clients, namely, FIIs, MFs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

### E. List of people authorized to attest the documents:

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides are permitted to attest the documents.

### F. Submission of Foreign Account Tax Compliance Act (FATCA) declaration is mandatory for all categories of accounts including corporates.

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